

**NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
HAZRATBA, SRINAGAR, KASHMIR (INDIA)-190006**

**DOCUMENTS REQUIRED AT THE TIME OF PHYSICAL REPORTING / DOCUMENT VERIFICATION
FOR B. TECH. STUDENTS ADMISSION BATCH 2024**

DATED: 10-06-2024

Desirous students are advised to get ready the following documents which are to be submitted by the students at the time of Physical Reporting at NIT Srinagar for confirming their BTech provisional admission. In addition, a set of self-attested photocopies of below mentioned documents are to be submitted along with the admission form at the time of physical reporting. For verification of these documents, original documents shall have to be produced. After verification, original documents will be returned back to the students **except Migration Certificate, Character Certificate, EWS / OBC-NCL Certificate, Annual Family Income Certificate.**

1	Downloaded Admit Card of JEE (Mains 2024).	9	Class 10th (High School) Board Certificate as proof of DOB / Marks Certificate of 10th Class.
2	Downloaded NTA Score Card JEE (Mains) 2024.	10	Marks Certificate of 12th Class (Qualifying Examination).
3	Downloaded Registration-cum-locked choices for Seat Allotment	11	Migration Certificate OR Transfer Certificate from the Institution last attended.
4	Downloaded Provisional Seat Allotment Letter.	12	Character Certificate from the Institution last attended.
5	Document Verification-cum-Seat Acceptance Letter issued by Reporting Centre (RC) In-charge	13	Latest Coloured Passport Size Photograph 12 Nos with Light Blue Background in A Formal Dress.
6	Proof of seat acceptance fee payment.	14	Scanned photograph with light blue background [size 2 inch x 2 inch (192 px x 192 px maximum 100 kb) and soft copy of signature on white paper to be carried in pen drive.
7	Physical Reporting Letter (to be issued by the reporting centre)	15	Medical Certificate as per JOSAA format available at www.josaa.nic.in
8	Photo ID Card as per Govt. India Norms (Aadhar, Voter ID, PAN Card, Passport OR Driving License).		

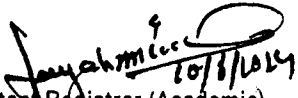
1. Annual Income Certificate of Parents will be considered for tuition fee waiver subject to the following:

- Tuition fee waiver is applicable as per MHRD OM F.No 33-4/2014 -TS- III Dated 24th June 2016. Students with parents / guardian annual income below 1 Lac and between 1 to 5 Lac income slab category have to produce annual family Income Certificate of their parents / guardian (in original) and it should must have been issued on or after 1st April 2024 **duly signed by the competent authority as mentioned in the attached Annexure-I.**
- The Income certificate as specified above is applicable for BTech. students who belong to Gen/OBC-NCL/ EwS category only for tuition fee waiver under rules.
- Students belong to SC /ST / PwD category need not to submit income certificate of their parents because they are exempted from tuition fee.
- Students having income of parents/guardian above 5 lac income category need not to submit any income certificate as there is no tuition fee exemption for such students.
- Students are requested to bring the English translated copy of the income certificate in case it has been issued by the competent authority in other than English language.
- No income certificate shall be entertained for tuition fee waiver after completion of admission process of admission batch 2024-2028.
- Semester tuition fee once fixed at the time of physical reporting / admission cannot be changed in the subsequent semesters.
- Students are required to submit the application form for tuition fee waiver / remission (if applicable) as attached below.
- Students are required to submit the income certificate affidavit (format attached) in addition to the Income Certificate issued by the competent authority.

2. Category Certificate [SC/ ST / GEN-EWS / PwD / OBC-NCL] should be strictly as per JOSAA format available at www.josaa.nic.in
Note: In case of OBC-NCL / GEN-EWS (if any) the Certificate must have been issued on OR After 1st April 2024 duly signed by the competent authority not below the rank of Tehsildar.

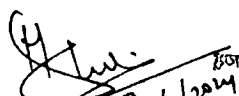
The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate as per the format of JOSAA/CSAB 2024.

3. Affidavit for Anti-Ragging (format attached) duly signed by 1st Class Magistrate to be submitted in Hostel Office.


Assistant Registrar (Academic)

Dean Academic Affairs

डॉ. शैक्षणिक कार्य
राष्ट्रीय प्रौद्योगिकी संस्थान श्रीनगर
एन.ए.एल.- १९०००६, जम्मू और कश्मीर, भारत
Dean Academic Affairs
National Institute of Technology Srinagar
Hazratba, 190006


15/06/2024

Annexure-I

NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR HAZRATBA, SRINAGAR, KASHMIR (INDIA)-190006

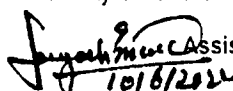
Family Income Certificate Issuing Authority In Various States / Union Territories.
Income Certificate (Used For Tuition Fee Wavier At The Time Of Provisional Admission-2024 For B. Tech.
Programme)

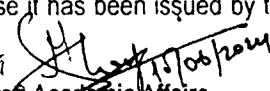
Income Certificate Must Be Issued on or After 01-04-2024 by the Competent Authority.
(Financial Year 2023-2024, Assessment Year 2024-25)

**NO INCOME CERTIFICATE SHALL BE ENTERTAINED FOR TUITION FEE WAIVER
AFTER COMPLETION OF ADMISSION PROCESS.**

Sl. No	State / Union Territory	Income Certificate Issuing Authority
1.	Addaman & Nicobar	Tehsildar
2.	Andhra Pradesh	Tehsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officer
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub. Divisional Magistrate
7.	Chhattisgarh	Naib Tehsildar
8.	Dam & Die & Dadra & Nagar Haveli	Mamiatdar, Daman and Mamiatdar, Diu.
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamiatdar of all Taluks
11.	Gujrat	District Collector / Dy. Collector / Asstt. Collector / Prant Officer / Mamiatdar
12.	Haryana	CRO (Tehsildar / Naib Tehsildar concerned)
13.	Himachal Pradesh	Tehsildar of Revenue Department
14.	Jammu & Kashmir	Sub-Divisional Magistrate (not below the rank of Tehsildar)
15.	Jharkhand	Sub-Divisional Officer in each District.
16.	Karnataka	Tehsildar
17.	Kerala	Village Officer
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands.
19.	Madhya Pradesh	Tehsildar / Naib Tehsildar
20.	Maharashtra	Tehsildar
21.	Manipur	District Authorities ie, DC/ADC/SDO (nor below the rank of SDO/SDM)
22.	Meghalaya	The employer in the case of Government Employee and by P/MLA/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other Officers authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. D.C and Sub-Divisional Officers
25.	Odisha	Revenue Officer
26.	Punjab	CRO (Tehsildar / Naib Tehsildar Concerned)
27.	Pondicherry	Tehsildar / Deputy Tehsildar
28.	Rajasthan	Tehsildar
29.	Sikkim	Special Executive Magistrate(Block Development Officer, Rural Management and Development Department)
30.	Tamil Nadu	Zonal Deputy Tehsildar
31.	Tripura	Deputy Commissioner of Respective Districts
32.	Utter Pradesh	Tehsildar
33.	Uttaranchal	Tehsildar / SDM / City Magistrate
34.	West Bengal	1. District Magistrate or District Level Additional District Magistrate 2. Sub-Divisional Officer - Sub-Divisional Level of the concerned 3. BDO- Block level of the concerned blocks 4. The Collector, Kolkata – Kolkata Municipal Corporation 5. The Collector, Kolkata- Students residing within Civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned, i.e areas over which collector Kolkata does not exercise jurisdiction – concerned District Magistrate or any other officer authorized by the District Magistrate of the respective district, i.e South 24 Parganas and North 24 Parganas.

Note: Students are requested to bring the English translated copy of the income certificate in case it has been issued by the competent authority other than in English language.


Assistant Registrar (Academic)
10/6/2024


Assistant Registrar (Academic)
10/6/2024
National Institute of Technology Srinagar
Hazratba, Srinagar, Kashmir, India
Phone: 91-980006, Jammu & Kashmir, India
Dr. An Academic



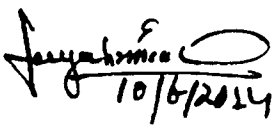
राष्ट्रीय प्रौद्योगिकी संस्थान श्रीनगर
NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
Hazratbal, Kashmir (J&K)-190006

APPLICATION FORM FOR TUITION FEE WAIVER / REMISSION, APPLICABLE FOR BTECH. STUDENTS
ADMISSION BATCH 2024-28.

1.	Name of Applicant	
2.	Institute Roll No.	
3.	Category	Open / OBC – NCL / Open – EWS
4.	E-mail ID	
	Mobile No.	
5.	i) Name of the Father	
	ii) Father's Occupation	
6.	i) Name of the Mother	
	ii) Mother's Occupation	
7.	Present Postal Address	
8.	ANNUAL INCOME OF FAMILY	
	i) Father's Gross Annual Income	Rs.
	ii) Mother's Gross Annual Income	Rs.
	iii) Annual income from other sources if any (i.e., Investment in bank / Post office/UTI/LIC/share/Debenture/Land property income in the student's name, etc. If any to be mentioned)	Rs.
	Total of 8 (i) + (ii) + (iii) above	Rs.
	Total (in words)	
9.	The income certificate issued by which State Government or UT.	
10.	Income Certificate issued Authority.	
11.	Income Certificate No and Date	

I hereby declare that the above information is true to my best knowledge and that I have not suppressed any facts to claim tuition fee remission / waiver from National Institute of Technology Srinagar. If, at any stage, the information/statement given above is found false/incorrect, my candidature will automatically be rejected, and I will pay the entire tuition fee to the Institute immediately.

Signature of the student


10/6/2024


15/06/2024

(With date)
डीन प्रौद्योगिकी कार्य
राष्ट्रीय प्रौद्योगिकी संस्थान श्रीनगर
हज़रतबल-190006, जम्मू और कश्मीर, भारत
Dean Academic Affairs
National Institute of Technology Srinagar



राष्ट्रीय प्रौद्योगिकी संस्थान श्रीनगर
NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
Hazratbal, Kashmir (J&K)-190006

INCOME CERTIFICATE AFFIDAVIT

I, _____ (Name of Father/Mother/Guardian) age _____ year Indian citizen residing at _____ (Full Address) inform that my son/daughter _____ (Full Name) have been provisionally admitted to **NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR** do hereby state and declare on solemn affirmation as under:

1. That my ward is taking admission claiming the tuition fee waiver/remission against the Income Certificate bearing No _____ dated _____ submitted by me duly issued by the competent authority (Government of _____).
2. The Certificate submitted by me includes the annual income of all my family members during the financial year **2023-2024**.
3. I shall inform NIT Srinagar in case my income exceeds the prescribed limits for seeking exemption in tuition fees as notified by Govt. of India vide **F. No. 33-4/2014-TS.III dated 24th June, 2016 & F.No. 33-4/2014-TS.III dated 2nd July, 2016**.
4. I hereby solemnly affirm and undertake that the Income Certificate submitted is true and correct as per the norms of State Government /UT. In case the Income Certificate is found untrue/false at any point of time, I am aware that I have to pay the full fees with penalty as imposed by the Institute. I am also aware that the Institute can take any disciplinary action against my ward and that shall be acceptable to me.
5. I am making this Affidavit to produce the same before the National Institute of Technology Srinagar to indicate the Income Certificate submitted for tuition fee exemption/remission for the academic year **2024-2025**

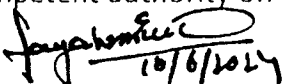
Date:

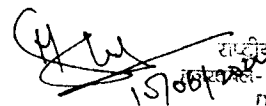
Place:

DEPONENT

(Father/Mother/Guardian)

Note: Its mandatory to submit this affidavit in the above format, on **Rs. 100/- Non-Judicial stamp paper** for claiming waiver of tuition fee. Income certificate will be accepted only if it is issued by the competent authority on or after 1st April 2024.


10/6/2024


15/06/2024

राष्ट्रीय प्रौद्योगिकी संस्थान श्रीनगर
हज़रतबल - 190006, जम्मू और कश्मीर, भारत
Dean Academic Affairs

Parental Undertaking for Resident

I, _____ as the
parent/guardian of _____
bearing Enrollment/Registration No _____ certify the following:

- 1) My ward shall follow the timings of the institute amended from time to time.
- 2) My ward shall not go outside the institute premises for any night stays of any form.
- 3) My ward shall abide by the consent rules for activities/picnics/events on off days/holidays, and take full responsibility for any incidents/accidents during these times. Night stays are not permitted.
- 4) My ward shall not insist the institute administration for going out of the Campus for picnics etc. on working days.
- 5) My ward shall comply with the hostel allotment/cancellation rules as amended.
- 6) My ward shall not engage in Public Display of Affection.
- 7) My ward shall refrain from involvement in conflicts and approach higher authorities for resolution.
- 8) My ward shall not use banned/contraband substances, alcohol, or smoke within the hostel/institute.
- 9) My ward shall follow the laundry rules and regulations as amended.
- 10) My ward shall not create disturbances such as noise or bursting firecrackers in the hostel/institute.
- 11) My ward shall not cook or use cooking appliances in the hostel.
- 12) My ward shall not damage hostel/institute property.
- 13) My ward shall not commit theft or steal goods from institute members.
- 14) My ward shall be responsible for the loss of my belongings and cash in the hostel/institute, and report such incidents to the authority.
- 15) My ward shall not provide false information to the institute.

Declaration and Agreement

I hereby declare and agree that I have read and understand all the points listed above. If my ward is found involved in any of the given points above, he/she may be punished as per the rules and regulations of the institute, which may include a financial penalty from Rs 500 to Rs 20000, temporary or permanent debarment from the hostel, and expulsion from the institute.

Parent/Guardian Signature: _____

Date: _____

Undertaking by the Candidate/Resident

I, _____ S/o, D/o of
Mr./Ms./Mrs. _____ bearing Enrollment/Registration
No _____ certify that I shall adhere to the following conditions:

1. I shall follow the institute's timings as amended from time to time.
2. I shall not go outside the institute premises for any night stays.
3. I shall abide by the consent rules for activities/picnics/events on off days/holidays, and take full responsibility for any incidents/accidents during these times. Night stays are not permitted.
4. I shall not insist the institute administration for going out of the Campus for picnics etc. on working days.
5. I shall comply with the hostel allotment/cancellation rules as amended.
6. I shall not engage in Public Display of Affection.
7. I shall refrain from involvement in conflicts and approach higher authorities for resolution.
8. I shall not use banned/contraband substances, alcohol, or smoke within the hostel/institute.
9. I shall follow the laundry rules and regulations as amended.
10. I shall not create disturbances such as noise or bursting firecrackers in the hostel/institute.
11. I shall not cook or use cooking appliances in the hostel.
12. I shall not damage hostel/institute property.
13. I shall not commit theft or steal goods from institute members.
14. I shall be responsible for the loss of my belongings and cash in the hostel/institute, and report such incidents to the authority.
15. I shall not provide false information to the institute.

Declaration and Agreement

I have read and understood all the above points. If found in violation, I am aware of the potential penalties, which may include a financial penalty ranging from Rs 500 to Rs 20000, temporary or permanent debarment from the hostel, and expulsion from the institute.

Candidate/Resident Signature:

Date: _____



AFFIDAVIT BY THE STUDENT

I, _____
(Full name of student with admission/registration/enrolment number), S/o D/o Mr./ Mrs. / Ms.
_____, having been admitted to
_____ (name of the institution), have received a copy
of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter
called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal-law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at _____ (place) on this the _____
(day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____
(year) after reading the contents of this affidavit.

OATH COMMISSIONER



AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian)
father/mother/guardian of, _____
(full name of student with admission/registration/enrolment number), having been admitted to
_____ (name of the institution), have received a copy
of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter
called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :
Address :
Telephone / Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at _____ (place) on this the _____
(day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____
(year) after reading the contents of this affidavit.

OATH COMMISSIONER