

National Institute of Technology Srinagar

Application form for Advance

Registrar
National Institute of Technology
Srinagar

Subject: **ADVANCE**

Sir,
An advance of Rs..... (Rupees.....)
for below noted approved items may please be
allowed to me. The details of estimated expenditure for which the above advance is sought are given
below and stands approved by competent authority.

S. No.	Particulars	Amount of Expenditure

1. Certified that all accounts of the previous advances have already been submitted to the Institute accounts section for adjustment
2. Certified that all accounts for this advance shall be rendered to the accounts section within one month.
3. Certified that the advance is urgently required for Disbursement/Payment.

Yours faithfully

Remarks of Accounts Section

Name:
Designation:
Address:
.....

Dy Registrar

Registrar

Director

Passed for Rs. (Rupees only)		
By debit to <u>ADVANCE</u>		
H. A.	Section Officer	Dy Registrar (Accounts)